



**DELHI PUBLIC SCHOOL KAMRUP**  
**ANNUAL SCHEME**  
**CLASS: XII**  
**SUBJECT: PHYSICAL EDUCATION (048)**  
**SESSION: 2024-25**

PERIODIC ASSESSMENT I	PERIODIC ASSESSMENT II	MOCK TEST I	MOCK TEST II
<p><b>CHAPTER 1-</b> MANAGEMENT OF SPORTING EVENTS</p> <p><b>CHAPTER 2-</b> CHILDREN AND WOMEN IN SPORTS</p> <p><b>CHAPTER 3-</b> YOGA AS PREVENTIVE MEASURE FOR LIFESTYLE DISEASE</p> <p><b>CHAPTER 4-</b> PHYSICAL EDUCATION AND SPORTS FOR CWSN(Children with Special Needs- Divyang)</p>	<p><b>CHAPTER 3-</b> YOGA AS PREVENTIVE MEASURE FOR LIFESTYLE DISEASE</p> <p><b>CHAPTER 5-</b> SPORTS AND NUTRITION</p> <p><b>CHAPTER 6-</b> TEST AND MEASUREMENT IN SPORTS</p> <p><b>CHAPTER 7-</b> PHYSIOLOGY AND INJURIES IN SPORTS</p> <p><b>CHAPTER 8-</b> BIOMECHANICS AND SPORTS</p>	<p><b>CHAPTER 1-</b> MANAGEMENT OF SPORTING EVENTS</p> <p><b>CHAPTER 2-</b> CHILDREN AND WOMEN IN SPORTS</p> <p><b>CHAPTER 3-</b> YOGA AS PREVENTIVE MEASURE FOR LIFESTYLE DISEASE</p> <p><b>CHAPTER 4-</b> PHYSICAL EDUCATION AND SPORTS FOR CWSN (Children with Special Needs- Divyang)</p> <p><b>CHAPTER 5-</b> SPORTS AND NUTRITION.</p> <p><b>CHAPTER 6-</b> TEST AND MEASUREMENT IN SPORTS.</p> <p><b>CHAPTER 7-</b> PHYSIOLOGY AND INJURIES IN SPORTS.</p> <p><b>CHAPTER 8-</b> BIOMECHANICS AND SPORTS.</p> <p><b>CHAPTER 9-</b> PSYCHOLOGY AND SPORTS.</p> <p><b>CHAPTER 10-</b> TRAINING IN SPORTS</p>	<p><b>CHAPTER 1-</b> MANAGEMENT OF SPORTING EVENTS</p> <p><b>CHAPTER 2-</b> CHILDREN AND WOMEN IN SPORTS</p> <p><b>CHAPTER 3-</b> YOGA AS PREVENTIVE MEASURE FOR LIFESTYLE DISEASE</p> <p><b>CHAPTER 4-</b> PHYSICAL EDUCATION AND SPORTS FOR CWSN(Children with Special Needs- Divyang)</p> <p><b>CHAPTER 5-</b> SPORTS AND NUTRITION</p> <p><b>CHAPTER 6-</b> TEST AND MEASUREMENT IN SPORTS</p> <p><b>CHAPTER 7-</b> PHYSIOLOGY AND INJURIES IN SPORTS</p> <p><b>CHAPTER 8-</b> BIOMECHANICS AND SPORTS</p> <p><b>CHAPTER 9-</b> PSYCHOLOGY AND SPORTS</p> <p><b>CHAPTER 10-</b> TRAINING IN SPORTS</p>



**DELHI PUBLIC SCHOOL KAMRUP**

**ANNUAL SYLLABUS SCHEME**

**CLASS: XII**

**SUBJECT: ECONOMICS(030)**

**SESSION: 2024-25**

PERIODIC TEST-I	PERIODIC TEST-II	MOCK I	MOCK TEST II
<u><b>PART A:</b></u> <u><b>MACROECONOMIC</b></u> <u><b>S</b></u>  <b>Unit 1: National Income and Related Aggregates</b>  <b>Unit 2: Money and Banking</b>	<u><b>PART A:</b></u> <u><b>MACROECONOMIC</b></u> <u><b>S</b></u>  <b>Unit 1: National Income and Related Aggregates</b>  <b>Unit 2: Money and Banking</b>  <b>Unit 3 : Determination of Income and Employment</b>	<u><b>PART A:</b></u> <u><b>MACROECONOMICS</b></u>  <b>Unit 1:</b> National Income and Related Aggregates  <b>Unit 2:</b> Money and Banking  <b>Unit 3 :</b> Determination of Income and Employment  <b>Unit 4:</b> Government Budget and the Economy  <b>Unit 5:</b> Balance of Payments  <u><b>PART B:</b></u> <b>INDIAN ECONOMIC DEVELOPMENT</b>  <b>Unit 6:</b> Development Experience (1947-90) and Economic Reforms since 1991  <b>Unit 7:</b> Current challenges facing Indian Economy  <ul style="list-style-type: none"> <li>• Human Capital</li> </ul>	<u><b>PART A:</b></u> <u><b>MACROECONOMICS</b></u>  <b>Unit 1:</b> National Income and Related Aggregates  <b>Unit 2:</b> Money and Banking  <b>Unit 3 :</b> Determination of Income and Employment  <b>Unit 4:</b> Government Budget and the Economy  <b>Unit 5:</b> Balance of Payments  <u><b>PART B:</b></u> <b>INDIAN ECONOMIC DEVELOPMENT</b>  <b>Unit 6:</b> Development Experience (1947-90) and Economic Reforms since 1991  <b>Unit 7:</b> Current challenges facing Indian Economy  <ul style="list-style-type: none"> <li>• Human Capital</li> </ul>
<u><b>PART B:</b></u> <b>INDIAN ECONOMIC DEVELOPMENT</b>  <b>Unit 6:</b> Development Experience (1947-	<u><b>PART B:</b></u> <b>INDIAN ECONOMIC DEVELOPMENT</b>  <b>Unit 6:</b> Development Experience (1947-90) and Economic		

<p><b>90) and Economic Reforms since 1991</b></p> <ul style="list-style-type: none"> <li>• A brief introduction of the state of Indian economy on the eve of independence.</li> <li>• Indian economic system and common goals of Five Year Plans.</li> <li>• Main features, problems and policies of agriculture (institutional aspects and new agricultural strategy), industry (IPR 1956; SSI – role &amp; importance) and foreign trade.</li> </ul> <p><b>Economic Reforms since 1991:</b></p> <ul style="list-style-type: none"> <li>• Features and appraisals of liberalisation, globalisation and privatisation (LPG policy);</li> </ul>	<p><b>Reforms since 1991</b></p> <p><b>Unit 7: Current challenges facing Indian Economy</b></p> <ul style="list-style-type: none"> <li>• <b>Human Capital Formation:</b> How people become resource; Role of human capital in economic development; Growth of Education Sector in India</li> <li>• <b>Rural development:</b> Key issues - credit and marketing - role of cooperative societies; agricultural diversification; alternative farming - organic farming</li> </ul>	<p><b>Formation:</b> How people become resource; Role of human capital in economic development; Growth of Education Sector in India</p> <ul style="list-style-type: none"> <li>• <b>Rural development:</b> Key issues - credit and marketing - role of cooperatives; agricultural diversification; alternative farming - organic farming</li> <li>• <b>Employment:</b> Growth and changes in work force participation rate in formal and informal sectors; problems and policies</li> <li>• <b>Sustainable Economic Development:</b> Meaning, Effects of Economic Development on Resources and Environment, including global warming</li> </ul> <p><b>Unit 8: Development Experience of India</b></p>	<p><b>Formation:</b> How people become resource; Role of human capital in economic development; Growth of Education Sector in India</p> <ul style="list-style-type: none"> <li>• <b>Rural development:</b> Key issues - credit and marketing - role of cooperatives; agricultural diversification; alternative farming - organic farming</li> <li>• <b>Employment:</b> Growth and changes in work force participation rate in formal and informal sectors; problems and policies</li> <li>• <b>Sustainable Economic Development:</b> Meaning, Effects of Economic Development on Resources and Environment, including global warming</li> </ul> <p><b>Unit 8: Development Experience of India</b></p>
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- Concepts of demonetization and GST

**PROJECT: TOPIC AS PER CBSE**



**DELHI PUBLIC SCHOOL KAMRUP**

**ANNUAL SYLLABUS SCHEME**

**SESSION: 2024-25**

**SUBJECT – ENGLISH (CODE NO. 301)**

**CLASS -XII**

<b>PT-1</b>	<b>PT-2</b>	<b>MOCK -1</b>	<b>MOCK-2</b>
<p><b>PROSE (Flamingo)</b></p> <ol style="list-style-type: none"> <li>1. The Last Lesson</li> <li>2. Lost Spring</li> <li>3. Deep Water</li> </ol> <p><b>PROSE (Vistas)</b></p> <ol style="list-style-type: none"> <li>4. The Third Level</li> <li>5. The Tiger King</li> </ol> <p><b>POEM</b></p> <ol style="list-style-type: none"> <li>6. My Mother at Sixty-Six</li> <li>7. Keeping Quiet</li> </ol> <p><b>CREATIVE WRITING SKILLS</b></p> <ol style="list-style-type: none"> <li>8. Notice Writing</li> <li>9. Letter To the Editor</li> <li>10. Application Writing for a</li> </ol>	<p><b>PROSE (Flamingo)</b></p> <ol style="list-style-type: none"> <li>1. The Rattrap</li> <li>2. Indigo</li> <li>3. Poets and Pancakes</li> <li>4. The Interview (Part I)</li> <li>5. Part II)</li> </ol> <p><b>PROSE(Vistas)</b></p> <ol style="list-style-type: none"> <li>6. Journey to the end of the Earth</li> <li>7. The Enemy</li> <li>8. On the Face of It</li> </ol> <p><b>POEM</b></p> <ol style="list-style-type: none"> <li>9. A thing of Beauty</li> <li>10. A Roadside Stand</li> <li>11. Aunt Jennifer's Tigers</li> </ol>	<p><b>PROSE (Flamingo)</b></p> <ol style="list-style-type: none"> <li>1. The Last Lesson</li> <li>2. Lost Spring</li> <li>3. Deep Water</li> <li>4. The Rattrap</li> <li>5. Indigo</li> <li>6. Poets and Pancakes</li> <li>7. The Interview (Part I)</li> <li>8. Part II)</li> <li>9. Going Places</li> </ol> <p><b>PROSE(Vistas)</b></p> <ol style="list-style-type: none"> <li>10. The Third Level</li> <li>11. The Tiger King</li> <li>12. Journey to the end of the Earth</li> <li>13. The Enemy</li> <li>14. On the Face of It</li> <li>15. Memories of Childhood</li> <li>16. ● The Cutting of my long hair</li> <li>17. ● We too are Human Beings</li> </ol>	<p><b>PROSE (Flamingo)</b></p> <ol style="list-style-type: none"> <li>1. The Last Lesson</li> <li>2. Lost Spring</li> <li>3. Deep Water</li> <li>4. The Rattrap</li> <li>5. Indigo</li> <li>6. Poets and Pancakes</li> <li>7. The Interview (Part I)</li> <li>8. Part II)</li> <li>9. Going Places</li> </ol> <p><b>PROSE(Vistas)</b></p> <ol style="list-style-type: none"> <li>10. The Third Level</li> <li>11. The Tiger King</li> <li>12. Journey to the end of the Earth</li> <li>13. The Enemy</li> <li>14. On the Face of It</li> <li>15. Memories of Childhood</li> <li>16. ● The Cutting of my long hair</li> <li>17. ● We too are Human Beings</li> </ol>

<p>Job with Bio Data or Resume</p>	<p><b>CREATIVE WRITING SKILLS</b></p> <p>12. Formal/ Informal Invitation 13. Article Writing 14. Report Writing</p>	<p><b>POEM</b></p> <p>18. My Mother at Sixty-Six 19. Keeping Quiet 20. A thing of Beauty 21. A Roadside Stand</p> <p>22. Aunt Jennifer's Tigers</p> <p><b>CREATIVE WRITING SKILLS</b></p> <p>23. Notice Writing 24. Letter To the Editor 25. Formal/ Informal Invitation Writing 26. Application for a Job with Bio Data or Resume 27. Article Writing 28. Report Writing</p>	<p><b>POEM</b></p> <p>18. My Mother at Sixty-Six 19. Keeping Quiet 20. A thing of Beauty 21. A Roadside Stand</p> <p>22. Aunt Jennifer's Tigers</p> <p><b>CREATIVE WRITING SKILLS</b></p> <p>23. Notice Writing 24. Letter To the Editor 25. Formal/ Informal Invitation Writing 26. Application for a Job with Bio Data orResume 27. Article Writing 28. Report Writing</p>
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**PROJECT-AS PER CBSE NOTIFICATIONS**



**DELHI PUBLIC SCHOOL KAMRUP**  
**SPLIT UP SYLLABUS**  
**SESSION: 2024-25**  
**CLASS – XII**

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**SUBJECT – APPLIED MATHEMATICS (Code- 241)**

PT - I	PA - II	MOCK TEST I	MOCK TEST II
1. Numbers, Quantification and Numerical Applications. 2. Algebra.	1. Differentiation and its Applications. 2. Integration and its Applications.	1. Numbers, Quantification and Numerical Applications 2. Algebra 3. Differentiation and its Applications 4. Integration and its Applications 5. Differential Equations and Modeling 6. Probability Distributions 7. Inferential Statistics 8. Index Numbers and Time Based Data 9. Financial Mathematics. 10. Linear Programming Problem.	1. Numbers, Quantification and Numerical Applications 2. Algebra 3. Differentiation and its Applications 4. Integration and its Applications 5. Differential Equations and Modeling 6. Probability Distributions 7. Inferential Statistics 8. Index Numbers and Time Based Data 9. Financial Mathematics. 10. Linear Programming Problem.

**Practical: Use of spreadsheet**

Graphs of an exponential function, demand and supply functions on Excel and study the nature of function at various points, maxima/minima, Matrix operations using Excel

**Suggested practical using the spreadsheet**

- i) Plot the graphs of functions on excel and study the graph to find out the point of maxima/minima
- ii) Probability and dice roll simulation
- iii) Matrix multiplication and the inverse of a matrix
- iv) Stock Market data sheet on excel
- v) Collect the data on weather, price, inflation, and pollution analyze the data and make meaningful inferences
- vi) Collect data from newspapers on traffic, sports activities and market trends and use excel to study future trends



**DELHI PUBLIC SCHOOL KAMRUP**  
**ANNUAL SYLLABUS SCHEME**  
**CLASS: XII**

**SUBJECT: ACCOUNTANCY (055) SESSION: 2024-25**

PERIODIC TEST I	PERIODIC TEST II	MOCK TEST I	MOCK TEST II
<p><b>PART A</b>  <b>UNIT 1</b>  <b>ACCOUNTING FOR PARTNERSHIP FIRMS</b>  Partnership: features, Partnership Deed.  Provisions of the Indian Partnership Act 1932 in the absence of partnership deed.  Fixed v/s fluctuating capital accounts.  Preparation of Profit and Loss  Appropriation account- division of profit among partners.  Guarantee of profits.  Past adjustments (relating to interest on capital, interest on drawing, salary and profit-sharing ratio).  Goodwill: meaning, nature, factors affecting and methods of valuation - average profit, super profit and capitalization.  Change in the Profit Sharing Ratio among the existing partners - sacrificing ratio, gaining ratio.  Treatment of reserves, accumulated profits and losses</p> <p><b>UNIT 2 – ACCOUNTING FOR COMPANIES</b>  Accounting for Share Capital  Features and types of companies.  Share and share capital: nature and types.</p>	<p><b>PART A</b>  <b>UNIT 1</b>  <b>ACCOUNTING FOR PARTNERSHIP FIRMS</b>  <b>Admission of a partner</b> - effect of admission of a partner on change in the profit sharing ratio, treatment of goodwill (as per AS 26), treatment for revaluation of assets and re-assessment of liabilities, treatment of reserves, accumulated profits and losses, adjustment of capital accounts and preparation of capital, current account and balance sheet. Preparation of loan account of the retiring partner.  Calculation of deceased partner's share of profit till the date of death.</p> <p><b>Retirement and death of a partner:</b> effect of retirement / death of a partner on change in profit sharing ratio, treatment of goodwill (as per AS 26), treatment for revaluation of assets and reassessment of liabilities, adjustment of accumulated profits, losses and reserves, adjustment of capital accounts and preparation of capital, current account and balance sheet.</p>	<p><b>PART A</b>  <b>UNIT 1</b>  <b>ACCOUNTING FOR PARTNERSHIP FIRMS</b>  Partnership: features, Partnership Deed.  Provisions of the Indian Partnership Act 1932 in the absence of partnership deed.  Fixed v/s fluctuating capital accounts.  Preparation of Profit and Loss Appropriation account- division of profit among partners.  Guarantee of profits.  Past adjustments (relating to interest on capital, interest on drawing, salary and profit-sharing ratio).  Goodwill: meaning, nature, factors affecting and methods of valuation - average profit, super profit and capitalization.  Change in the Profit Sharing Ratio among the existing partners - sacrificing ratio, gaining ratio.  Treatment of reserves, accumulated profits and losses. Accounting for revaluation of assets and reassessment of liabilities and treatment of reserves, accumulated profits and losses. Preparation of revaluation account and balance sheet.</p> <p><b>Admission of a partner</b> - effect of admission of a partner on change in the profit sharing ratio,</p>	<p><b>PART A</b>  <b>UNIT 1</b>  <b>ACCOUNTING FOR PARTNERSHIP FIRMS</b>  Partnership: features, Partnership Deed.  Provisions of the Indian Partnership Act 1932 in the absence of partnership deed.  Fixed v/s fluctuating capital accounts.  Preparation of Profit and Loss Appropriation account- division of profit among partners.  Guarantee of profits.  Past adjustments (relating to interest on capital, interest on drawing, salary and profit-sharing ratio).  Goodwill: meaning, nature, factors affecting and methods of valuation - average profit, super profit and capitalization.  Change in the Profit Sharing Ratio among the existing partners - sacrificing ratio, gaining ratio.  Treatment of reserves, accumulated profits and losses. Accounting for revaluation of assets and reassessment of liabilities and treatment of reserves, accumulated profits and losses. Preparation of revaluation account and balance sheet.</p> <p><b>Admission of a partner</b> - effect of admission of a partner on change in the profit sharing ratio,</p>



<p>Accounting for share capital: issue and allotment of equity and preferences shares.</p> <p>Public subscription of shares - over subscription and under subscription of shares; issue at par and at premium</p>	<p>Preparation of deceased partner's capital account and his executor's account.</p> <p><b>UNIT 2 – ACCOUNTING FOR COMPANIES</b></p> <p><b>Accounting for Share Capital:</b> Features and types of companies. Share and share capital: nature and types.</p> <p>Issue and allotment of equity and preferences shares.</p> <p>Public subscription of shares - over subscription and under subscription of shares; issue at par and at premium, calls in advance and arrears (excluding interest), issue of shares for consideration other than cash.</p> <p>Concept of Private Placement and Employee Stock Option Plan (ESOP), Sweat Equity.</p> <p>Accounting treatment of forfeiture and re-issue of shares.</p> <p>Disclosure of share capital in the Balance Sheet of a company.</p>	<p>treatment of goodwill (as per AS 26), treatment for revaluation of assets and re-assessment of liabilities, treatment of reserves, accumulated profits and losses, adjustment of capital accounts and preparation of capital, current account and balance sheet.</p> <p><b>Retirement and death of a partner:</b> effect of retirement / death of a partner on change in profit sharing ratio, treatment of goodwill (as per AS 26), treatment for revaluation of assets and reassessment of liabilities, adjustment of accumulated profits, losses and reserves, adjustment of capital accounts and preparation of capital, current account and balance sheet.</p> <p>Preparation of loan account of the retiring partner. Calculation of deceased partner's share of profit till the date of death.</p> <p>Preparation of deceased partner's capital account and his executor's account.</p> <p><b>Dissolution of a partnership firm:</b> meaning of dissolution of partnership and partnership firm, types of dissolution of a firm. Settlement of accounts - Preparation of realization account, and other related accounts:</p>	<p>treatment of goodwill (as per AS 26), treatment for revaluation of assets and re-assessment of liabilities, treatment of reserves, accumulated profits and losses, adjustment of capital accounts and preparation of capital, current account and balance sheet.</p> <p><b>Retirement and death of a partner:</b> effect of retirement / death of a partner on change in profit sharing ratio, treatment of goodwill (as per AS 26), treatment for revaluation of assets and reassessment of liabilities, adjustment of accumulated profits, losses and reserves, adjustment of capital accounts and preparation of capital, current account and balance sheet.</p> <p>Preparation of loan account of the retiring partner. Calculation of deceased partner's share of profit till the date of death.</p> <p>Preparation of deceased partner's capital account and his executor's account.</p> <p><b>Dissolution of a partnership firm:</b> meaning of dissolution of partnership and partnership firm, types of dissolution of a firm. Settlement of accounts - Preparation of realization account, and other related accounts:</p>
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		<p>capital accounts of partners and cash/bank a/c.</p> <p><b>UNIT 2 – ACCOUNTING FOR COMPANIES</b></p> <p><b>Accounting for Share Capital:</b> Features and types of companies. Share and share capital: nature and types. Issue and allotment of equity and preferences shares. Public subscription of shares - over subscription and under subscription of shares; issue at par and at premium, calls in advance and arrears (excluding interest), issue of shares for consideration other than cash. Concept of Private Placement and Employee Stock Option Plan (ESOP), Sweat Equity. Accounting treatment of forfeiture and re-issue of shares. Disclosure of share capital in the Balance Sheet of a company.</p> <p><b>Accounting for Debentures</b> Debentures: Meaning, types, Issue of debentures at par, at a premium and at a discount. Issue of debentures for consideration other than cash; Issue of debentures with terms of redemption; debentures as collateral security-concept, interest on debentures (concept of TDS is excluded). Writing off discount / loss on issue</p>	<p>capital accounts of partners and cash/bank a/c.</p> <p><b>UNIT 2 – ACCOUNTING FOR COMPANIES</b></p> <p><b>Accounting for Share Capital:</b> Features and types of companies. Share and share capital: nature and types. Issue and allotment of equity and preferences shares. Public subscription of shares - over subscription and under subscription of shares; issue at par and at premium, calls in advance and arrears (excluding interest), issue of shares for consideration other than cash. Concept of Private Placement and Employee Stock Option Plan (ESOP), Sweat Equity. Accounting treatment of forfeiture and re-issue of shares. Disclosure of share capital in the Balance Sheet of a company.</p> <p><b>Accounting for Debentures</b> Debentures: Meaning, types, Issue of debentures at par, at a premium and at a discount. Issue of debentures for consideration other than cash; Issue of debentures with terms of redemption; debentures as collateral security-concept, interest on debentures (concept of TDS is excluded). Writing off discount / loss on issue</p>
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		<p>of debentures</p> <p><b>PART B</b></p> <p><b>UNIT 3</b></p> <p><b>ANALYSIS OF FINANCIAL STATEMENTS</b></p> <p><b>Financial statements of a Company:</b> Meaning, Nature, Uses and importance of financial Statement. Statement of Profit and Loss and Balance Sheet in prescribed form with major headings and sub headings (as per Schedule III to the Companies Act, 2013)</p> <p><b>Financial Statement Analysis:</b> Meaning, Significance Objectives, importance and limitations.</p> <ul style="list-style-type: none"> <li>• <b>Tools for Financial Statement Analysis:</b> Comparative statements, common size statements, Ratio analysis, Cash flow analysis.</li> <li>• <b>Accounting Ratios:</b> Meaning, Objectives, Advantages, classification and computation.</li> <li>• <b>Liquidity Ratios:</b> Current ratio and Quick ratio.</li> <li>• <b>Solvency Ratios:</b> Debt to Equity Ratio, Total Asset to Debt Ratio, Proprietary Ratio and Interest Coverage Ratio. Debt to Capital Employed Ratio.</li> <li>• <b>Activity Ratios:</b> Inventory Turnover Ratio, Trade Receivables Turnover Ratio, Trade Payables Turnover Ratio, Fixed</li> </ul>	<p>of debentures</p> <p><b>PART B</b></p> <p><b>UNIT 3</b></p> <p><b>ANALYSIS OF FINANCIAL STATEMENTS</b></p> <p><b>Financial statements of a Company:</b> Meaning, Nature, Uses and importance of financial Statement. Statement of Profit and Loss and Balance Sheet in prescribed form with major headings and sub headings (as per Schedule III to the Companies Act, 2013)</p> <p><b>Financial Statement Analysis:</b> Meaning, Significance Objectives, importance and limitations.</p> <ul style="list-style-type: none"> <li>• <b>Tools for Financial Statement Analysis:</b> Comparative statements, common size statements, Ratio analysis, Cash flow analysis.</li> <li>• <b>Accounting Ratios:</b> Meaning, Objectives, Advantages, classification and computation.</li> <li>• <b>Liquidity Ratios:</b> Current ratio and Quick ratio.</li> <li>• <b>Solvency Ratios:</b> Debt to Equity Ratio, Total Asset to Debt Ratio, Proprietary Ratio and Interest Coverage Ratio. Debt to Capital Employed Ratio.</li> <li>• <b>Activity Ratios:</b> Inventory Turnover Ratio, Trade Receivables Turnover Ratio, Trade Payables Turnover Ratio, Fixed</li> </ul>
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		<p>Asset Turnover Ratio, Net Asset Turnover Ratio and Working Capital Turnover Ratio.</p> <ul style="list-style-type: none"> <li>• Profitability Ratios: Gross Profit Ratio, Operating Ratio, Operating Profit Ratio, Net Profit Ratio and Return on Investment.</li> </ul> <p><b>UNIT 4</b> <b>CASH FLOW STATEMENT</b> Meaning, objectives Benefits, Cash and Cash Equivalents, Classification of Activities and preparation (as per AS 3 (Revised) (Indirect Method only)</p>	<p>Asset Turnover Ratio, Net Asset Turnover Ratio and Working Capital Turnover Ratio.</p> <ul style="list-style-type: none"> <li>• Profitability Ratios: Gross Profit Ratio, Operating Ratio, Operating Profit Ratio, Net Profit Ratio and Return on Investment.</li> </ul> <p><b>UNIT 4</b> <b>CASH FLOW STATEMENT</b> Meaning, objectives Benefits, Cash and Cash Equivalents, Classification of Activities and preparation (as per AS 3 (Revised) (Indirect Method only)</p>
<b>PROJECT: TOPIC AS PER CBSE GUIDELINES</b>			



**SUBJECT: BUSINESS STUDIES (054)**

**SESSION: 2024-25**

<b>PERIODIC TEST I</b>	<b>PERIODIC TEST II</b>	<b>MOCK TEST I</b>	<b>MOCK TEST II</b>
<p><b><u>PART A</u></b></p> <p><b>UNIT 1 NATURE AND SIGNIFICANCE OF MAANGEMENT</b></p> <p>Management - concept, objectives, and importance</p> <p>Management as Science, Art and Profession</p> <p>Levels of Management</p> <p>Management functions-planning, organizing, staffing, directing and controlling</p> <p>Coordination- concept and importance</p> <p><b>UNIT 2 PRINCIPLES OF MANAGEMENT</b></p> <p>Principles of Management - concept and significance</p> <p>Fayol’s principles of management</p> <p>Taylor’s Scientific management - principles and techniques</p> <p><b>UNIT 3 BUSINESS ENVIRONMENT</b></p> <p>Business Environment- concept and importance</p>	<p><b><u>PART A</u></b></p> <p><b>UNIT 4 PLANNING</b></p> <p>Planning: Concept, importance and limitation</p> <p>Planning process</p> <p>Single use and Standing Plans. Objectives, Strategy, Policy, Procedure, Method, Rule, Budget and Programme</p> <p><b>UNIT 5 ORGANISING</b></p> <p>Organising: Concept and importance</p> <p>Organising Process</p> <p>Structure of organisation- functional and divisional concept. Formal and informal organization – concept</p> <p>Delegation: concept, elements and importance</p> <p>Decentralization: concept and importance</p> <p><b><u>PART B: BUSINESS FINANCE AND MARKETING</u></b></p> <p><b>UNIT 9 FINANCIAL MANAGEMENT</b></p> <p>Financial Management:</p>	<p><b><u>PART A</u></b></p> <p><b>UNIT 1 NATURE AND SIGNIFICANCE OF MAANGEMENT</b></p> <p>Management - concept, objectives, and importance</p> <p>Management as Science, Art and Profession</p> <p>Levels of Management</p> <p>Management functions-planning, organizing, staffing, directing and controlling</p> <p>Coordination- concept and importance</p> <p><b>UNIT 2 PRINCIPLES OF MANAGEMENT</b></p> <p>Principles of Management - concept and significance</p> <p>Fayol’s principles of management</p> <p>Taylor’s Scientific management - principles and techniques</p> <p><b>UNIT 3 BUSINESS ENVIRONMENT</b></p> <p>Business Environment- concept and importance</p>	<p><b><u>PART A</u></b></p> <p><b>UNIT 1 NATURE AND SIGNIFICANCE OF MAANGEMENT</b></p> <p>Management - concept, objectives, and importance</p> <p>Management as Science, Art and Profession</p> <p>Levels of Management</p> <p>Management functions-planning, organizing, staffing, directing and controlling</p> <p>Coordination- concept and importance</p> <p><b>UNIT 2 PRINCIPLES OF MANAGEMENT</b></p> <p>Principles of Management - concept and significance</p> <p>Fayol’s principles of management</p> <p>Taylor’s Scientific management - principles and techniques</p> <p><b>UNIT 3 BUSINESS ENVIRONMENT</b></p> <p>Business Environment- concept and importance</p>

<p>Dimensions of Business Environment - Economic, Social, Technological, Political and Legal Demonetization - concept and features</p> <p><b>PART B</b></p> <p><b>UNIT 12 CONSUMER PROTECTION</b></p> <p>Consumer Protection: Concept and importance</p> <p>The Consumer Protection Act, 2019</p> <p>Meaning of consumer Rights and responsibilities of consumers Who can file a complaint? Redressal machinery Remedies available</p> <p>Consumer awareness - Role of consumer organizations and Non-Governmental Organizations (NGOs)</p>	<p>Concept, role and objectives</p> <p>Financial decisions: investment, financing and dividend - Meaning and factors affecting</p> <p>Financial Planning - concept and importance</p> <p>Capital Structure – concept and factors affecting capital structure</p> <p>Fixed and Working Capital - Concept and factors affecting their requirements</p>	<p>Dimensions of Business Environment - Economic, Social, Technological, Political and Legal Demonetization - concept and features</p> <p><b>UNIT 4 PLANNING</b></p> <p>Planning: Concept, importance and limitation</p> <p>Planning process</p> <p>Single use and Standing Plans. Objectives, Strategy, Policy, Procedure, Method, Rule, Budget and Programme</p> <p><b>UNIT 5 ORGANISING</b></p> <p>Organising: Concept and importance</p> <p>Organising Process</p> <p>Structure of organisation- functional and divisional concept. Formal and informal organization – concept</p> <p>Delegation: concept, elements and importance</p> <p>Decentralization: concept and importance</p> <p><b>UNIT 6 STAFFING</b></p> <p>Staffing: concept and Importance</p> <p>Staffing as a part of Human Resource</p>	<p>Dimensions of Business Environment - Economic, Social, Technological, Political and Legal Demonetization - concept and features</p> <p><b>UNIT 4 PLANNING</b></p> <p>Planning: Concept, importance and limitation</p> <p>Planning process</p> <p>Single use and Standing Plans. Objectives, Strategy, Policy, Procedure, Method, Rule, Budget and Programme</p> <p><b>UNIT 5 ORGANISING</b></p> <p>Organising: Concept and importance</p> <p>Organising Process</p> <p>Structure of organisation- functional and divisional concept. Formal and informal organization – concept</p> <p>Delegation: concept, elements and importance</p> <p>Decentralization: concept and importance</p> <p><b>UNIT 6 STAFFING</b></p> <p>Staffing: concept and Importance</p> <p>Staffing as a part of Human Resource</p>
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		<p>Management concept</p> <p>Staffing Process</p> <p>Recruitment Process</p> <p>Selection Process</p> <p>Training and Development - Concept and importance, Methods of training - on the job and off the job - vestibule training, apprenticeship training and internship training</p> <p><b>UNIT 7 DIRECTING</b></p> <p>Directing: Concept and Importance</p> <p>Elements of Directing</p> <p>Motivation - concept, Maslow's hierarchy of needs, Financial and non-financial incentives</p> <p>Leadership - concept, styles - authoritative, democratic and laissez faire</p> <p>Communication - concept, formal and informal communication; barriers to effective communication, how to overcome the barriers?</p> <p><b>UNIT 8 CONTROLLING</b></p> <p>Controlling - Concept and importance</p> <p>Relationship between planning and</p>	<p>Management concept</p> <p>Staffing Process</p> <p>Recruitment Process</p> <p>Selection Process</p> <p>Training and Development - Concept and importance, Methods of training - on the job and off the job - vestibule training, apprenticeship training and internship training</p> <p><b>UNIT 7 DIRECTING</b></p> <p>Directing: Concept and Importance</p> <p>Elements of Directing</p> <p>Motivation - concept, Maslow's hierarchy of needs, Financial and non-financial incentives</p> <p>Leadership - concept, styles - authoritative, democratic and laissez faire</p> <p>Communication - concept, formal and informal communication; barriers to effective communication, how to overcome the barriers?</p> <p><b>UNIT 8 CONTROLLING</b></p> <p>Controlling - Concept and importance</p> <p>Relationship between planning and</p>
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		<p>controlling</p> <p>Steps in process of control</p> <p><b><u>PART B: BUSINESS FINANCE AND MARKETING</u></b></p> <p><b>UNIT 9 FINANCIAL MANAGEMENT</b></p> <p>Financial Management: Concept, role and objectives</p> <p>Financial decisions: investment, financing and dividend - Meaning and factors affecting</p> <p>Financial Planning - concept and importance</p> <p>Capital Structure – concept and factors affecting capital structure</p> <p>Fixed and Working Capital - Concept and factors affecting their requirements</p> <p><b>UNIT 10 FINANCIAL MARKET</b></p> <p>Financial Market: Concept</p> <p>Money Market: Concept</p> <p>Capital market and its types (primary and secondary)</p> <p>Stock Exchange - Functions and trading procedure</p>	<p>controlling</p> <p>Steps in process of control</p> <p><b><u>PART B: BUSINESS FINANCE AND MARKETING</u></b></p> <p><b>UNIT 9 FINANCIAL MANAGEMENT</b></p> <p>Financial Management: Concept, role and objectives</p> <p>Financial decisions: investment, financing and dividend - Meaning and factors affecting</p> <p>Financial Planning - concept and importance</p> <p>Capital Structure – concept and factors affecting capital structure</p> <p>Fixed and Working Capital - Concept and factors affecting their requirements</p> <p><b>UNIT 10 FINANCIAL MARKET</b></p> <p>Financial Market: Concept</p> <p>Money Market: Concept</p> <p>Capital market and its types (primary and secondary)</p> <p>Stock Exchange - Functions and trading procedure</p>
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		Redressal machinery Remedies available  Consumer awareness - Role of consumer organizations and Non-Governmental Organizations (NGOs)	Redressal machinery Remedies available  Consumer awareness - Role of consumer organizations and Non-Governmental Organizations (NGOs)
<b>PROJECT: TOPIC AS PER CBSE GUIDELINES</b>			